Position Title: Graduate Assistant for the Quest for Racial Equity

Reports to: Danielle McGeough

Terms of Employment:
- For the fall semester: 10 hours per week, beginning August 17, 2020 and ending December 4, 2020.

Compensation:
- Half assistantship salary for fall 2020 is $2697.5
- Salary is prorated on a weekly basis for late start.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- For more information on the Graduate Assistantship System and procedures:
  [http://www.grad.uni.edu/assistantships/](http://www.grad.uni.edu/assistantships/)

Position Description:
For this position, a graduate student will be assisting with tasks related to the Quest for Racial Equity project. Job responsibilities include:
- Identifying community needs
- Assisting with developing a vision for the Quest website
- Managing Quest email account
- Attending advisory board meetings
- Securing permissions and maintain records of permissions received
- Coordinating appointments
- Editing submissions for content, press releases, advertisement copy and design
- Maintaining and organizing submissions
- Identifying potential collaborators
- Contributing to content creation

Qualifications:
- Must be a full-time, degree-seeking student in a UNI graduate program.
• Must be enrolled in at least 9 qualifying graduate-level credit hours each semester of assistantship.

• Maintain a UNI cumulative graduate GPA of at least 3.00. A newly admitted graduate student must have at least a 3.0 GPA for undergraduate or previous graduate work of at least 8 graded credit hours.

**Application Process and Deadline:** To apply email the completed Application Form for Graduate Assistantship (available at [http://www.grad.uni.edu/assistantships](http://www.grad.uni.edu/assistantships)) to Danielle McGeough (danielle.mcgeough@uni.edu).

Applications received by August 19, 2020 will be given preferential consideration.